

QUIZ NIGHT



You're holding a quiz night! This is a great event for bringing people together, having fun and raising funds to transform the lives of people overseas.

CHOOSE A LOCATION AND DATE

- Choose a venue with enough tables and chairs for everyone.
- A school or parish hall could be great, or book out a section of a local pub.
- Somewhere with a small kitchen is helpful, so that you can serve drinks and snacks.
- Choose a Friday or Saturday night for your quiz so that fewer people attending will have work the following morning.

ASK FOR HELP

- We can help with the questions! Download complete question and answer sets from cafod.org.uk/cafodquiz. We've also got a template you can use to write your own quiz.
- You'll need to recruit a confident quiz master to read out the questions Consider if they might need a microphone for your venue.
- Recruit a larger team of helpers to set up your venue, collect and count the money with you, and clean up afterwards.

SET A TARGET

- Charge an entry price per team and limit team sizes to 4, 5 or 6 people.
- Have a prize for first place and second from last place. If you are quizzing at a pub, ask the bar to provide the prizes!
- Provide food or drink in return for extra donations if you can. (Check food.gov.uk to make sure everyone does this safely).
- You could order in a fish and chip supper if you can't cater a meal - add a donation to CAFOD onto the cost!
- Raffle the chance to win a jackpot during the night. If the chosen ticket holder answers a fiendishly difficult question correctly, they take the winnings. If not, they come to CAFOD!

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PROMOTE YOUR QUIZ NIGHT

- Take a look at our online fundraising guide for tips on promoting your quiz night through social media, and even the local press!
- You can also put up CAFOD posters, put a notice in your parish newsletter, and encourage people to bring along friends and family.

MAKE YOUR EVENT SAFE

- If you are serving food, make sure this is done safely and that ingredients are clearly labelled for those with allergies.
- If you'd like more advice, or support with writing a risk assessment, check our fundraising pages online, or get in touch with your local volunteer centre at cafod.org.uk/UK.

SEND IN YOUR MONEY

- Pay in your funds online at cafod.org.uk/give, by phone on **0303 303 3030** or by post to the address below. Please remember that you can't claim gift aid when sending us funds from your quiz!
- Please include a brief note about how you raised your funds and ask for any extra thank you letters or posters as well.
- If you haven't already tweeted a photo of your quiz night to **@CAFOD**, email one to events@cafod.org.uk so we can see what you've been up to!

The funds you raise through your quiz can make an incredible difference to people living in poverty. Here are some starter questions about CAFOD and how we work to get you motivated!

A How many countries does CAFOD work in?

40 30 25 10

B CAFOD is a member of Caritas International. How many agencies do we work alongside?

57 93 112 162

C How much did CAFOD spend on international development and emergency relief last year?

£35 million £42million £67 million

Answers:

A 40. We work in forty countries across Africa, Asia, Latin

America and the Middle East

B 162. CAFOD is one of 162 agencies that makes Caritas

International the second largest development network in the world.

C £42 million. This is eighty per cent of our income, which

goes directly to our development and emergency relief

work overseas.



Memory's two-year-old son has water to drink, thanks

to donations matched by the UK Government. Since 2012, CAFOD has used this funding to bring clean water to 400,000 people.

To find out more about our work in Zimbabwe, where Memory lives, visit cafod.org.uk/Zimbabwe

CAFOD
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55 Westminster Bridge Road, London SE1 7JB
Tel: 0303 303 3030
E-mail: events@cafod.org.uk
Website: cafod.org.uk/fundraisingkit

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CAFOD Catholic Agency for Overseas Development

**no one
beyond reach**

The Catholic Agency for Overseas Development (CAFOD) is the official aid agency of the Catholic Church in England and Wales, and part of Caritas International. Registered charity no.1160384. Company limited no. 09387398.
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